

Interstate Contract Cleaning Services, Inc. is an equal opportunity employer. Applicants are considered for positions without regard to race, religion, sex, national origin, age, disability, or any other consideration made unlawful by applicable federal, state, or local laws.



Employment Application

Name: _____

Date: _____

Please answer all questions completely, résumés are not a substitute a completed application.

PERSONAL

Today's Date:		SSN:			
Last Name:		First Name:		MI	
Street Address:			City	State	Zip
Home Phone:	Cellular Phone:	E-mail Address:		Date Available:	

EMPLOYMENT DESIRED

Position Desired:	Type of employment desired: <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time how many hrs a week? _____	Salary Desired:
Are you currently employed? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, is your employer aware of your desire to leave? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you willing to work overtime? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Have you ever been convicted of a felony? <input type="checkbox"/> Yes <input type="checkbox"/> No (Do not include convictions that were sealed, eradicated, erased, or expunged; convictions that resulted in referral to a diversion program; marijuana convictions more than 2 years or old. If "Yes" please explain - indicate charge and date of conviction (conviction does not necessarily mean you will not be considered for employment)		
Have you ever applied to this company before? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, when did you apply? _____		
Do you have any relatives currently employed at <i>Interstate Contract Cleaning Services, Inc.</i> ? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, please indicate employee's name and relation to you)		
If offered a position, are you able to provide verification of your legal right to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If under the age of 18, can you furnish a work permit? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Have you ever initiated an act of violence in the work place? <input type="checkbox"/> Yes <input type="checkbox"/> No If YES, please explain (A YES answer will not necessarily disqualify you from employment) _____		
List any certifications, licenses, training, and/or skills that you feel will give additional understanding of your qualifications: _____		

EDUCATION

	Vocational	Undergraduate	Graduate	Post Graduate
School Name/Location				
Degree/Date				
Course of Study/Minor Honors Received/GPA				
Licensing/Certification:				

REFERENCES – Provide three references including your most recent supervisor.

NAME & POSITION	FIRM NAME	FULL ADDRESS	TELEPHONE #

PROFESSIONAL HISTORY

You must complete this section in its entirety listing all jobs held in the past 7 years, beginning with your current or most recent position first. Any omissions or inaccuracies may render this application to be invalid. You must complete this section even if you submit a resume.

Current Position

Company Name:		From: ___/___		To: ___/___	
Address:					
City			State		Zip
Position Title:		Supervisor:		Title of Supervisor:	
Phone:			May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Compensation: Total	Base Salary:		Bonus:	Commission:	
Reason for leaving:					
Duties/Responsibilities:					

Previous Position

Company Name:		From: ___/___		To: ___/___	
Address:					
City			State		Zip
Position Title:		Supervisor:		Title of Supervisor:	
Phone:			May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Compensation: Total	Base Salary:		Bonus:	Commission:	
Reason for leaving:					
Duties/Responsibilities:					

Previous Position

Company Name:		From: ___/___		To: ___/___	
Address:					
City			State		Zip
Position Title:		Supervisor:		Title of Supervisor:	
Phone:			May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Compensation: Total	Base Salary:		Bonus:	Commission:	
Reason for leaving:					
Duties/Responsibilities:					

I UNDERSTAND THAT NEITHER THIS APPLICATION NOR ANY COMMUNICATION BY A MANAGEMENT REPRESENTATIVE IS INTENDED TO CREATE OR DOES CREATE A CONTRACT OF EMPLOYMENT, OFFER, OR PROMISE OF EMPLOYMENT FOR A DEFINITE TERM. I ACKNOWLEDGE THAT IF HIRED BY INTERSTATE CONTRACT CLEANING SERVICES, INC., EMPLOYMENT IS ON AN AT-WILL BASIS IN ACCORDANCE WITH STATE LAW. THIS MEANS INTERSTATE CONTRACT CLEANING SERVICES, INC.'S FREE TO TERMINATE MY EMPLOYMENT AT ANY TIME WITH OR WITHOUT CAUSE OR ADVANCE NOTICE, IN ACCORDANCE WITH SATE LAW, AND ACCEPTANCE OF EMPLOYMENT IS NOT A CONTRACT OF EMPLOYMENT FOR ANY SPECIFIED TIME. SIMILARLY, I AM FREE TO TERMINATE MY EMPLOYMENT WITH INTERSTATE CONTRACT CLEANING SERVICES, INC. AT ANY TIME FOR ANY REASON. THIS AT-WILL PROVISION MAY BE MODIFIED OR WAIVED ONLY IN A WRITTEN AGREEMENT SIGNED BY AN AUTHORIZED REPRESENTATIVE OF INTERSTATE CONTRACT CLEANING SERVICES, INC. AND ME. I AGREE TO CONFORM TO THE RULES AND REGULATIONS OF INTERSTATE CONTRACT CLEANING SERVICES, INC. AND I UNDERSTAND THAT INTERSTATE CONTRACT CLEANING SERVICES, INC. HAS COMPLETE DISCRETION TO MODIFY SUCH RULES AND REGULATIONS AT ANY TIME, EXCEPT THAT IT WILL NOT MODIFY ITS POLICY OF EMPLOYMENT AT-WILL POLICY.

I certify that the information given herein is true and complete to the best of my knowledge. I authorize Interstate Contract Cleaning Services, Inc., to make such investigations and inquiries of the information provided herein, and other matters related hereto, as may be necessary. I hereby release employer, schools, and other persons, institutions or businesses from all liability in responding to inquiries in connection with my application. I understand that false or misleading information given in my application or during interviews may result in a refusal to hire, or discharge in the event of employment.

Signature of Applicant

Date

Print Name

Date

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